# THE CONTRIBUTORY PENSION PLAN FOR SALARIED EMPLOYEES OF McMASTER UNIVERSITY INCLUDING McMASTER DIVINITY COLLEGE

Report on the Actuarial Valuation for Funding Purposes as at July 1, 2002

**MERCER** 

**Human Resource Consulting** 

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# **Summary of Results (\$000)**

Going-Concern Financial Position	01.07.02	01.07.00
Actuarial value of assets	\$1,464	\$1,018
Actuarial liability	\$2,961	\$683
Funding excess (unfunded liability)	\$(1,497)	\$335
Wind-Up Financial Position	01.07.02	01.07.00
Market value of assets (net of termination expenses)	\$1,342	\$1,003
Total wind-up liabilities	\$2,261	\$686
Wind-up excess (deficiency)	\$(919)	\$317
Solvency Financial Position	01.07.02	01.07.00
Adjusted solvency assets	\$2,007	\$1,003
Adjusted solvency liability	\$2,234	\$686
Solvency excess (deficiency)	\$(227)	\$317
Transfer ratio	0.59	1.46

Funding Requirements (annualised)	2002/2003	2000/2001
Total current service cost	\$2,599	\$40
Estimated members' required contributions	\$782	\$12
Estimated employer's current service cost	\$1,817	\$28
Employer's current service cost as a percentage of members' required contributions	, 232%	233%
Minimum special payments	\$207	\$0
Estimated minimum employer contribution for year	\$2,024	\$0
Estimated maximum employer contribution for year	\$3,314	\$0



#### Introduction

Report on the Actuarial Valuation as at July 1, 2002

#### To McMaster University

At your request, we have conducted an actuarial valuation of the Contributory Pension Plan for Salaried Employees of McMaster University Including McMaster Divinity College (the "Plan") as at July 1, 2002. We are pleased to present the results of the valuation.

Pursuant to a written agreement made on September 28, 2000 between the University and a committee representing members and former members of the Plan, the University entered into a formal surplus sharing agreement dated May 31, 2001 with certain members, former members and other individuals entitled to benefits under the Plan to distribute a portion of the surplus assets of the Plan as at July 1, 2000 to the Surplus Sharing Group (defined below) and a portion of the surplus assets to the University (the "Surplus Sharing Agreement").

The Contributory Pension Plan for Salaried Employees of McMaster University including McMaster Divinity College 2000 ("Plan 2000") was established to facilitate the surplus distribution. All members, former members and other individuals entitled to benefits under the Plan who were eligible, and did consent to the Surplus Sharing Agreement and all persons in receipt of a pension from the Plan as at July 1, 2000 who neither consented nor objected to the Surplus Sharing Agreement (the "Surplus Sharing Group") will transfer to Plan 2000. All other members, former members and individuals beneficiaries will remain in the Plan. The persons who were eligible to be members of the Surplus

Sharing Group were all members, former members and other individuals entitled to benefits under the Plan on July 1, 2000 and all new entrants who joined the Plan between July 1, 2000 and December 31, 2000. New entrants who joined the Plan subsequent to December 31, 2000 will remain in the Plan for now.

The purpose of this valuation is to determine:

- the funded status of the Plan as at July 1, 2002 on going-concern and solvency bases,
   and
- the minimum funding requirements for the years 2002/2003 to 2004/2005.

There is an unfunded liability of \$1,497,000 and solvency liabilities exceed solvency assets by \$227,000 as at July 1, 2002. As such, we recommend that the University make monthly contributions to the Plan from July 1, 2002 to June 30, 2005 as follows:

### Minimum Monthly Special Payments (\$000)

Type of Deficit	<b>Effective Date</b>	Special Payment	Last Payment Date
Going concern	01.07.02	\$13	30.06,17
Solvency	01.07.02	\$4	30.06.07
Total		\$17	

Since the ratio of solvency assets to solvency liabilities is less than 0.8 as at July 1, 2002, the next actuarial valuation of the Plan will be required as at a date not later than July 1, 2003 or as at the date of an earlier amendment to the Plan, in accordance with the minimum requirements of the *Pension Benefits Act of Ontario*.

As well, it is likely that if the Surplus Sharing Agreement is approved (approval is currently suspended pending the outcome of a hearing with the Financial Services Tribunal), many of the new entrants will transfer their liabilities from the Plan to Plan 2000, creating a material change in the financial status of the Plan.

This valuation reflects the provisions of the Plan as at July 1, 2002. The provisions of the Plan affecting the Plan's financial position have not been amended since the date of the previous valuation. A summary of the Plan provisions is provided in Appendix D.

We have used the same going-concern valuation assumptions and methods as were used for the valuation as at July 1, 2000, except for the following:

 an adjusted market value of assets method, which spreads the investment gains or losses on a linear basis over five years, has been used to determine the actuarial value of assets.

This change has increased the actuarial value of assets by \$107,000: The assumptions used for purposes of this valuation are described in detail in Appendix B.

After checking with representatives of the University, to the best of our knowledge there have been no other events in addition to awaiting approval of the May 31, 2001 Surplus Sharing Agreement, subsequent to the valuation date which, in our opinion, would have a material impact on the results of the valuation.

This report will be filed with the Financial Services Commission of Ontario and with the Canada Customs and Revenue Agency.

Respectfully submitted,

John M. Higgins

Fellow of the Society of Actuaries

Fellow of the Canadian Institute of Actuaries

Tracey L. Delahey

Fellow of the Society of Actuaries

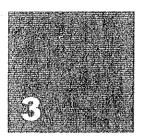
Fellow of the Canadian Institute of Actuaries

Date

Date

The Contributory Pension Plan for Salaried Employees of McMaster University Including McMaster Divinity College

Registration number with the Financial Services Commission of Ontario and with the Canada Customs and Revenue Agency: 0215400



### **Financial Position of the Plan**

## Valuation Results — Going-Concern Basis

When conducting a valuation on a going-concern basis, we determine the relationship between the respective values of assets and accumulated benefits, assuming the Plan will be maintained indefinitely.

#### **Financial Position**

The results of the valuation as at July 1, 2002, in comparison with those of the previous valuation as at July 1, 2000, are summarised as follows:

Financial Position — Going-Concern Basis (\$000)

	01.07.02	01.07.00
Actuarial value of assets (adjusted for in-transit items)	\$1,464	\$1,018
Actuarial liability		
Present value of accrued benefits for:		
<ul> <li>active members</li> </ul>	\$2,232	\$247
<ul><li>pensioners and survivors</li></ul>	\$0	\$0
<ul> <li>deferred pensioners</li> </ul>	\$53	\$11
inactive-status undecided	\$676	\$425
Total liability	\$2,961	\$683
Funding excess (unfunded liability)	\$(1,497)	\$335

#### **Reconciliation of Financial Position**

The Plan's financial position, a funding deficiency of \$1,497,000 as at July 1, 2002, is reconciled with its previous position, a funding excess of \$335,000 as at July 1, 2000, as follows:

# Reconciliation of Financial Position (\$000)

Funding excess (deficiency) as at July 1, 2000	\$335
Interest on July 1, 2000 funding excess at 6.5% for 2 years	\$45
Investment income less than expected	\$(144)
University contributions less than current service cost	\$(1,642)
Member contributions paid from funding excess	\$(352)
Gain from new entrants	\$123
Actual salary and YMPE increases different from assumed	\$(8)
Active termination and mortality different from assumed	\$13
Loss on inactive – status undecided members	\$(32)
Change in asset valuation method	\$107
Other miscellaneous items and approximations	\$58
Funding excess (deficiency) as at July 1, 2002	\$(1,497)

### Valuation Results — Solvency Basis

When conducting a solvency valuation, we determine the relationship between the respective values of the plan's assets and its liabilities on a solvency basis, determined in accordance with the *Pension Benefits Act of Ontario*. The values of the plan's assets and liabilities on a solvency basis are related to the corresponding values calculated as though the plan were wound up and settled on the valuation date.

### **Financial Position on a Solvency Basis**

The Plan's solvency position as at July 1, 2002, in comparison with that of the previous valuation as at July 1, 2000, is determined as follows:

### Solvency Position (\$000)

	01.07.02	01.07.00
Market value of assets (adjusted for in-transit items)	\$1,357	\$1,018
Termination expenses	\$(15)	\$(15)
Solvency assets	\$1,342	\$1,003
Present value of unfunded liability special payments for the prescribed period	\$665	\$0
Adjusted solvency assets	\$2,007	\$1,003
Present value of accrued benefits for:		
<ul> <li>active members</li> </ul>	\$1,508	\$252
<ul> <li>pensioners and survivors</li> </ul>	\$0	\$0
<ul> <li>deferred pensioners</li> </ul>	\$50	\$9
■ inactive-status undecided	\$676	\$425
Solvency liabilities	\$2,234	\$686
Solvency excess (deficiency)	\$(227)	\$317
Transfer ratio	0.59	1.46

It should be noted that the solvency liabilities shown above exclude liabilities for future post-retirement indexing benefits provided under the Plan.

### Financial Position on a Wind-Up Basis

The Plan's hypothetical wind-up position as of July 1, 2002, assuming circumstances producing the maximum wind-up liabilities on the valuation date, is determined as follows:

#### Wind-Up Position (\$000)

	01.07.02
Market value of assets (adjusted for in-transit items)	\$1,357
Termination expenses	\$(15)
Wind-up assets	\$1,342
Present value of accrued benefits for:	
<ul><li>active members</li></ul>	\$1,528
<ul> <li>pensioners and survivors</li> </ul>	\$0
<ul> <li>deferred pensioners</li> </ul>	\$57
inactive-status undecided	\$676
Total wind-up liabilities	\$2,261
Wind-up excess (deficiency)	\$(919)

### Impact of Plan Wind Up

In our opinion, the value of the Plan's assets would be less than its actuarial liabilities if the Plan were to be wound up on the valuation date. Specifically, actuarial liabilities would exceed the market value of Plan assets by \$919,000. This calculation includes a provision for termination expenses that might be payable from the pension fund as well as post-retirement indexing benefits as provided under the terms of the Plan.

### **Present Value of Monthly Special Payments**

In accordance with the *Pension Benefits Act of Ontario*, each solvency deficiency must be eliminated by special payments within five years of the respective effective date. The present value of the special payments established to eliminate the solvency deficiencies over the prescribed period is determined as follows:

### Monthly Special Payments (in \$000)

Effective Date	Special Payment	Last Payment	Present Value of Remaining Payments as at 01.07.02
01.07.02	\$4	30.06.07	\$227

### **Payment of Benefits**

Since the transfer ratio is less than one, the Plan administrator should ensure that the monthly special payments are sufficient to meet the requirements of the *Pension Benefits Act of Ontario* to allow for the full payment of benefits. Otherwise, the Plan administrator should take the actions prescribed by the *Act*.

### Pension Benefit Guarantee Fund (PBGF) Assessment

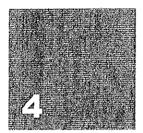
The PBGF assessment is calculated as follows:

\$1 for each Ontario member	\$496
PLUS	
0.5% of PBGF assessment base up to 10% of PBGF liabilities	\$1,117
PLUS	
1.0% of PBGF assessment base between 10% and 20% of PBGF liabilities	\$2,234
PLUS	
1.5% of PBGF assessment base over 20% of PBGF liabilities	\$6,678
PBGF assessment	\$10,525

The PBGF assessment base and liabilities are derived as follows:

# PBGF Assessment Base and PBGF Liabilities (\$000)

PBGF liabilities	\$2,234	(a)
Total solvency liabilities	\$2,234	(b)
Ontario asset ratio	100%	$(c) = (a) \div (b)$
Solvency assets	\$1,342	(d)
Ontario portion of the fund	\$1,342	$(e) = (c) \times (d)$
PBGF assessment base	\$892	(f) = (a) - (e)



# **Funding Requirements**

#### **Current Service Cost**

The estimated value of the benefits that will accrue on behalf of the active members during 2002/2003, in comparison with the corresponding value determined in the previous valuation as at July 1, 2000, is summarised below:

### **Employer's Current Service Cost (\$000)**

	2002/2003	2000/2001
Total current service cost	\$2,599	\$40
Estimated members' required contributions	\$782**	\$12*
Estimated employer's current service cost	\$1,817	\$28
Employer's current service cost expressed as a percentage of members' required contributions	232%	233%

- \* Members contributed 50% of this amount during the 2000/2001 and 2001/2002 Plan Years. The remainder was funded through surplus assets in the Plan.
- \*\* Members will contribute 50% of this amount during the 2002/2003 Plan Year. The remainder will be funded through surplus assets in the Plan.

An analysis of the changes in the employer's current service cost follows:

# Changes in Employer's Current Service Cost (as a % of member contributions)

Employer's current service cost as at 01.07.00	233%
Retirements, terminations and deaths	16%
Aging of active membership	29%
New entrants	(44%)
Salary increases less than expected	(2%)
Employer's current service cost as at 01.07.02	232%

# **Employer Contributions**

There is an unfunded liability of \$1,497,000 and solvency liabilities exceed solvency assets by \$227,000 as at July 1, 2002. As such, we recommend that the University make monthly contributions to the Plan from July 1, 2002 to June 30, 2003 as follows:

### **Monthly Employer Contributions (\$000)**

For current service: 232% of members' required contributions

Minimum special payments for unfunded liability: \$13

Minimum additional special payments for solvency deficiency: \$4

On the basis of the members' estimated required contributions, we have estimated the minimum total employer contribution for 2002/2003 to be \$2,024,000 or \$168,667 per month.

Contributions for current service must be made within 30 days following the month to which they apply. Special payments to eliminate an unfunded liability or solvency deficiency must be made in the month to which they apply.

The maximum amount that the University may contribute to the Plan is equal to \$3,314,000 which represents the sum of the current service cost and the going concern unfunded liability.



### **Actuarial Opinion**

With respect to the Actuarial Valuation as at July 1, 2002 of the Contributory Pension Plan for Salaried Employees of McMaster University Including McMaster Divinity College

FSCO and Canada Customs and Revenue Agency Registration 0215400

Based on the results of this valuation, we hereby certify that, as at July 1, 2002,

- The employer's current service cost for 2002/2003 and subsequent years, up to the next actuarial valuation should be calculated as 232% of members' required contributions.
- The employer's current service cost for 2002/2003 is estimated to be \$1,817,000.
- The Plan would be fully funded on a going concern basis if its assets were augmented by \$1,497,000. In order to comply with the provisions of the *Pension Benefits Act of Ontario*, the unfunded liability must be liquidated by monthly special payments at least equal to the amounts indicated, and for the period set forth, below.

#### **Monthly Unfunded Liability Special Payments**

Type of Deficit	Effective Date	Special Payment	Last Payment
Going Concern	01.07.02	\$13,000	30.06.17

The Plan would be fully funded on a solvency basis if its assets were augmented by \$227,000. In order to comply with the provisions of the *Pension Benefits Act of Ontario*, the solvency deficiency must be liquidated by monthly special payments at least equal to the amounts indicated, and for the periods set forth, below:

### Monthly Solvency Special Payments

Type of Deficit	Effective Date	<b>Special Payment</b>	Last Payment
Solvency	01.07.02	\$4,000	30.06.07

- The solvency liabilities used to determine the solvency status of the Plan exclude liabilities for the post-retirement indexing benefits provided by the Plan.
- The Pension Benefits Guarantee Fund annual assessment under Section 37 of the Regulations to the *Pension Benefits Act of Ontario* for 2001/2002 is \$10,525, payable no later than March 31, 2003. The PBGF assessment base is \$892,000. The PBGF liabilities are \$2,234,000.
- The transfer ratio of the Plan is 0.59. The Prior Year Credit Balance on July 1, 2002 is \$0.
- In our opinion,
  - the data on which the valuation is based are sufficient and reliable for the purposes of the valuation,
  - the assumptions are, in aggregate, appropriate for the purposes of determining the funded status of the Plan as at July 1, 2002 on going-concern and solvency bases, and determining the minimum funding requirements, and
  - the methods employed in the valuation are appropriate for the purposes of determining the funded status of the Plan as at July 1, 2002 on going-concern and solvency bases, and determining the minimum funding requirements.
- This report has been prepared, and our opinions given, in accordance with accepted actuarial practice.

All assumptions made for the purposes of the valuation were reasonable at the time the valuation was prepared.

Respectfully submitted,

John M. Higgins '

Fellow of the Society of Actuaries

Fellow of the Canadian Institute of Actuaries

Tracey L. Delahey

Fellow of the Society of Actuaries

Fellow of the Canadian Institute of Actuaries

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Date



#### **Plan Assets**

As at July 1, 2002, the Plan assets have not yet been physically separated between this Plan and the Contributory Pension Plan for Salaried Employees of McMaster University including McMaster Divinity College 2000 ("Plan 2000"). We have used the information contained in the July 1, 2000 Asset Transfer Report (filed previously), rates of return on the total assets and cash flows attributed to this Plan, to determine the value of assets for this Plan at July 1, 2002.

#### Sources of Plan Asset Data

The total pension fund is held in trust by CIBC-Mellon and is invested in accordance with the Plan's investment policy statement.

We have relied upon the fund statements prepared by CIBC-Mellon for the period from July 1, 2000 to July 1, 2002.

### Reconciliation of Plan Assets

The pension fund transactions for the period from July 1, 2000 to July 1, 2002 are summarised as follows:

### Reconciliation of Plan Assets (Book Value - \$000)

	2000/2001	2001/2002
As at July 1	\$943	\$1,034
PLUS		
Members' contributions	\$25	\$244
Company's contributions	\$0	\$0
Investment income	\$69	\$50
•	\$94	\$294
LESS		
Pensions paid	\$0	\$0
Lump-sum refunds	\$0	\$6
Administration fees	\$3	\$3
	\$3	\$9
As at June 30	\$1,034	\$1,319

The market value of assets as at July 1, 2002 is \$1,290,000.

We have tested the lump-sum refunds and the contributions for consistency with the membership data for the Plan members who have received benefits or made contributions. The results of these tests were satisfactory.



### **Actuarial Methods and Assumptions**

Actuarial Valuations Methods — Going-Concern Basis

#### Valuation of Assets

For this valuation, we have changed the method used to determine the actuarial value of Plan assets. The new method is a market-related valuation method which smoothes each year's experience gains and losses (difference between actual and expected investment income) evenly over 5 years. The asset values produced by this method are related to the market value of the assets with the advantage that, over time, the market-related asset values will tend to be more stable than market values. The asset valuation method used in the previous valuation report was the lower of actual market value or the 5-year average ratio of market to book value.

As at July 1, 2002, the Plan assets have not yet been physically separated between this Plan and the Contributory Pension Plan for Salaried Employees of McMaster University including McMaster Divinity College 2000 ("Plan 2000") but the market value of assets in each Plan at July 1, 2002 has been determined. We have therefore determined the actuarial value of assets using the new asset valuation method for the combined assets of the two plans and allocated this total to each plan in proportion to the market value of assets in each plan.

#### The Contributory Pension Plan for Salaried Employees of McMaster University Including McMaster Divinity College

The actuarial value of the combined assets of the Plan and Plan 2000 was determined as follows (in \$millions):

	1998/99	1999/00	2000/01	2001/02
Market Value at July 1st	\$899	\$918	\$972	\$963
Payment into Plan	\$3	\$3	\$3	\$3
Payment out of Plan	(\$27)	(\$34)	(\$34)	(\$34)
Expected interest	\$58	\$59	\$62	\$62
Investment experience gains/(losses)	(\$15)	\$26	(\$40)	(\$75)
Market Value at June 30th	\$918	\$972	\$963	\$919

1.	Market Value of the Total Fund at July 1, 2002			\$919
	LESS			
	Investment experience g	ains or	losses	
	2001: (\$75)	X	0.8	(\$60)
	2000: (\$40)	· <b>X</b>	0.6	(\$24)
	1999: \$26	X	0.4	\$10
	1998: (\$15)	X	0.2	(\$3)
2.	Total Adjustment	(\$77)		
3.	Actuarial Value of the T (1. minus 2.)	\$996		

The market value of assets in the Plan at June 30, 2002 represents 0.14% of the assets of the two plans combined. Multiplying this percentage by the actuarial value of the combined assets of the two plans produces an actuarial asset value of \$1,397,000 at July 1, 2002.

In addition, there were in-transit contributions of \$67,000 as at July 1, 2002. Thus, the actuarial value of assets as at July 1, 2002 adjusted for in-transit items is \$1,464,000.

#### **Performance of Fund Assets**

Our estimate of the average annual rate of return experienced by the fund during the 2 year period July 1, 2000 to June 30, 2002 is 0.54% on market value, 5.60% on book value and 0.54% on actuarial value using the previous asset valuation method.

The return on actuarial value of 0.54% per year is lower than the assumed investment return of 6.5% by 5.96% per year. This has resulted in experience losses of \$144,000 for the Plan.

The change in asset valuation method to the 5 year averaging of experience gains and losses has resulted in a gain of \$107,000.

A history of fund yields is set out in Appendix F.

#### Valuation of Actuarial Liabilities

Over time, the real cost to the employer of a pension plan is the excess of benefits and expenses over member contributions and investment earnings. The actuarial cost method allocates this cost to annual time periods.

For purposes of the going-concern valuation, we have continued to use the *projected unit credit actuarial cost method*. Under this method, we determine the actuarial present value of benefits accrued in respect of service prior to the valuation date, including ancillary benefits, based on projected final average earnings. This is referred to as the *actuarial liability*.

The funding excess or unfunded liability, as the case may be, is the difference between the actuarial value of assets and the actuarial liability. An unfunded liability will be amortised over no more than 15 years through special payments as required under the *Pension Benefits Act of Ontario*. A funding excess may, from an actuarial standpoint, be applied immediately to reduce required employer current service contributions unless precluded by the terms of the plan or by legislation.

This actuarial funding method produces a reasonable matching of contributions with accruing benefits. Because benefits are recognised as they accrue, the actuarial funding method aims at keeping the plan fully funded at all times. This promotes benefit security, once any unfunded liabilities and solvency deficiencies have been funded.

#### **Current Service Cost**

The *current service cost* is the actuarial present value of projected benefits to be paid under the plan with respect to service during the year following the valuation date.

The employer's current service cost is the total current service cost reduced by the members' required contributions.

The employer's current service cost has been expressed as a percentage of the members' required contributions to provide an automatic adjustment in the event of fluctuations in membership and pensionable earnings.

Under the projected unit credit actuarial cost method, the current service cost for an individual member will increase each year as the member approaches retirement. However, the current service cost of the entire group, expressed as a percentage of the members' required contributions, can be expected to remain stable as long as the average age of the group remains constant.

### **Employer's Contribution**

Accordingly, the employer's contributions for this purpose are determined as follows:

### **Employer's Contributions**

With a funding excess	With an unfunded liability or solvency deficiency
Current service cost	Current service cost
MINUS	PLUS
Any funding excess applied to cover the Employer's current service cost	Payments to amortise any unfunded liability or solvency deficiency

### Actuarial Assumptions — Going-Concern Basis

The actuarial value of benefits is based on economic and demographic assumptions. At each valuation, we determine whether, in our opinion, the actuarial assumptions are still appropriate for the purposes of the valuation, and we revise them if necessary.

In this valuation, we have used the same assumptions as in the previous valuation. Emerging experience will result in gains or losses that will be revealed and considered in future actuarial valuations. For this valuation, we have used the following assumptions:

### **Economic Assumptions**

#### Investment Return

It was assumed that the pension fund will earn interest net of expenses at the rate of 6.5% per annum prior to retirement and 4.5% per annum after retirement. The post-retirement interest assumption reflects the fact that investment income in excess of 4.5% on the 5 year average market value return of the fund can be used for augmenting pensions in payment to the extent allowed by the Plan.

#### **Expenses**

No explicit allowance has been made to cover the anticipated expenses of administration of the Plan. The interest rate used to value the Plan is net of expenses.

### Increases in Pensionable Earnings

The benefits ultimately paid will depend on each member's final average earnings. To calculate the pension benefits payable upon retirement, death or termination of employment, we have assumed that pensionable earnings will increase at 5.5% per year.

#### Increases in the YMPE

Since the benefits provided by the Plan depend on the final average Year's Maximum Pensionable Earnings (YMPE) under the Canada Pension Plan, it is necessary to make an assumption about increases in the YMPE for this valuation. We have assumed that the YMPE will increase at the rate of 4.5% per year from its 2002 level of \$39,100.

#### Increases in the Maximum Pension Permitted under the Income Tax Act

The *Income Tax Act* stipulates that the maximum pension that can be provided under a registered pension plan will be increased, starting in 2005, in accordance with general increases in the average wage.

For this valuation, we have assumed that the maximum pension payable under the Plan will increase at the rate of 4.5% per year starting in 2005.

### Interest Credited on Employee-Required Contributions

For this valuation, we have assumed that the interest rate to be credited on members required contributions will represent, on average, 6.5% per annum, over the long term.

### **Demographic Assumptions**

#### Retirement Age

We have assumed that 13% of those eligible to retire under the "Rule of 80" would do so when first eligible with the remainder of the members retiring at 65. Those retiring under the "Rule of 80" are assumed to receive an unreduced pension and a bridge benefit commencing at age 60 (or actual retirement, if after age 60).

#### Termination of Employment

We have made an allowance for projected benefits payable on the termination of employment before retirement for reasons other than death.

Medium termination rates obtained by the Ontario Committee on Portable Pensions were used without graduation, but restricted to age 39.

Sample rates are shown in the following table:

#### **Termination Rates**

Age	Probability of Terminating Within 1 Year
20	.360
25	.200
30	.112
35	.063
40 and over	.000

#### Mortality

The actuarial value of the pension depends on the life expectancy of the member. We have assumed mortality rates, both before and after retirement, in accordance with the Group Annuity Mortality (GAM) Table for 1983, which is commonly used in actuarial valuations of pension plans. According to this table, the life expectancy at age 65 is 16.7 years for a man and 21.3 years for a woman.

### **Family Composition**

Benefits in case of death, before and after retirement, depend on the Plan member's spousal status.

For this valuation, we have assumed that 85% of Plan members will have an eligible spouse on death and that the male partner will be 3 years older than the female partner.

#### Valuation of Termination and Death Benefits

This valuation has assumed that for purposes of calculating the actuarial liability, the benefit payable upon termination or pre-retirement death will equal at least twice contributions with interest.

# Actuarial Valuation Methods and Assumptions — Solvency Basis

We have used the market value of the Plan's assets in our valuation of the Plan for solvency purposes.

To determine the solvency actuarial liability, the benefits valued are those that would have been paid had the Plan been wound up on the valuation date, with all members fully vested in their accrued benefits. Liabilities for post-retirement indexing were excluded from our calculations.

We have considered that members whose age plus service at July 1, 2002 totalled 80 points are assumed to have their pension commence immediately on an unreduced basis. Members who satisfy the "Rule of 55" are assumed to retire at the age at which they would attain 80 points assuming a grow-in of age and service. Those "Rule of 55" members who will not have 80 points before age 65 are assumed to have their pension commence at age 62 or their current age if older. Pensions, in this case, are reduced by 6% per year for each year the pension is assumed to commence prior to age 65. Retirement at age 62 is assumed to create the largest potential liability for an individual who cannot attain 80 points prior to age 65. Members who do not have 55 points at the valuation date are assumed to retire at age 65.

The value of benefits accrued on July 1, 2002, is based on the assumptions described in the Recommendations for the Computation of Transfer Values from Registered Pension Plans of the Canadian Institute of Actuaries applicable for July 1, 2002 for benefits expected to be settled through transfer in accordance with relevant portability requirements. For benefits expected to be settled through the purchase of annuities, an estimate of the cost of settlement through purchase of annuities has been made. We have assumed that pensioners will have their benefits settled through the purchase of annuities and that all other members will have their benefits settled through transfers. Assumptions are as follows:

### **Actuarial Assumptions**

Mortality rates:

GAM-1983 blending 50% male mortality and 50% female

mortality

Interest rates for benefits to be settled through lump sum transfer:

6.25% per year for the first 15 years and 6% per year

thereafter

Interest rates for benefits to be settled through annuity purchase:

5.7% per year

Final average earnings:

Based on actual pensionable earnings over the averaging

period

Family composition:

Same as for going-concern valuation

Termination expenses:

\$15,000

In a solvency valuation, the accrued benefits are based on the member's final average earnings on the valuation date. Therefore, no salary projection is used.

Liabilities have been valued as the greater of twice contributions with interest or the commuted value.

For the purpose of determining the actuarial liabilities, assuming the Plan was wound up on the valuation date (as referred to on page 9), we have included the liabilities for post-retirement indexing.

In determining the estimated termination expenses, we have assumed that the Plan sponsor is solvent.



### **Membership Data**

### Analysis of Membership Data

The actuarial valuation is based on membership data as at July 1, 2002, provided by the University.

We have applied tests for internal consistency, as well as for consistency with the data used for the previous valuation. These tests were applied to membership reconciliation, basic information (date of birth, date of hire, date of membership, gender, etc.), pensionable earnings level, credited service, contributions accumulated with interest and pensions to members entitled to a deferred pension. Contributions and lump sum payments were compared with corresponding amounts reported in financial statements. The results of these tests were satisfactory.

Plan membership data are summarised below. For comparison, we have also summarised corresponding data from the previous valuation.

### **Membership Data**

		01.07.02		01.07.00		
	Males	Females	Totals	Males	Females	Totals
Active Members	<del></del>					
Full-time						
Number	143	256	399	. 5	0	5
Total salary	\$9,039,949	\$10,824,583	\$19,864,532	\$321,362	-	\$321,362
Average salary	\$63,216	\$42,284	\$49,786	\$64,272	-	\$64,272
Average pensionable service	0.8	0.7	0.8	4.0	-	4.0
Average age	37.8	36.8	37.2	39.6		39.6
Part-time						
Number	4	37	41	0	0	. 0
Total salary	\$198,897	\$1,312,556	\$1,511,453	-	-	-
Average salary	\$49,724	\$35,474	\$36,865	-	-	-
Average pensionable service	0.3	0.4	0.4	-	-	-
Average age	38.3	38.9	38.8	-	- -	_
Pensioners						
Number	0	0	0	0	0	0
Total annual basic pension	-	-	-		-	-
Average annual basic pension	-	-	-	-	-	-
Average age	-	· <u>-</u>			-	_
Deferred Pensioners						
Number	4	2	6	o	2	2
Total annual pension	\$10,061	\$2,625	\$12,686	_	\$2,625	\$2,625
Average annual pension	\$2,515	<sub>.</sub> \$1,313	\$2,114	-	\$1,313	\$1,313
Average age	47.3	46.4	47.0	-	44.4	44.4

The membership movement for all categories of membership since the previous actuarial valuation is as follows:

### **Reconciliation of Membership**

	Actives	Deferred Vested	Pensioners and Beneficiaries	Inactive – Status Undecided	Total
Total at 01.07.00	5	2	. 0	11	18
New entrants	478	<del>1</del>			478
Transfers from Hourly Plan	1				1
Terminations:					
<ul> <li>status undecided</li> </ul>	(41)			41	0
<ul> <li>transfers / refunds</li> </ul>				(1)	(1)
<ul> <li>deferred pensions</li> </ul>	(3)	4		(1)	0
Total at 01.07.02	440	6	0	50	496

The distribution of the active members by age and pensionable service as at July 1, 2002, is summarised as follows:

Distribution of Active Members by Age Group and Pensionable Service as at 01.07.02

Age Group	0-4	5-9	10-14	Total
20-24	19			19
	33,112			33,112
25-29	73			73
	37,198			37,198
30-34	100	1		101
	49,802	**		49,784
35-39	80	1		81
	53,189	**		52,960
40-44	68	. 1	1	70
	53,896	**	**	53,954
45-49	45			4
	47,279			47,279
50-54	32			32
	52,351			52,351
55-59	16		1	17
	55,804		**	61,34
60-64	2			2
	**			**:
TOTAL	435	3	2	440
•	48,348	48,738	**	48,582

For each age cell, the second row indicates the average annual earnings.

<sup>\*\*</sup> For individual cells with information on one or two members, the average earnings are not disclosed for confidentiality reasons.

The distribution of the deferred pensioners by age as at July 1, 2002 is summarized as follows:

### Distribution of Deferred Pensioners By Age Group as at July 1, 2002

Age	Number	Average Pension
25 – 29	1	\$315
30 – 34	1	\$809
35 – 39	1 .	\$1,105
40 - 44	1	\$7,951
45 – 49		
50 – 54	1	\$1,520
55 <b>–</b> 59		
60 – 64		
65 – 69		
70 – 74		
75 <b>–</b> 79		
80 – 84		
85 – 89	1	\$986
Total	6	\$2,114



## **Summary of Plan Provisions**

#### Introduction

The Contributory Pension Plan for Salaried Employees of McMaster University Including McMaster Divinity College became effective September 1, 1947.

# Eligibility for Membership

Full-time employees may elect to join the Plan immediately but are required to join on the July 1st following completion of six months' employment.

All members of the Plan (active and inactive) at July 1, 2000, plus new employees who joined the Plan between July 1, 2000 to December 31, 2000 have been transferred to Plan 2000 if they elected to participate in the Surplus Sharing Agreement.

#### Retirement

Normal retirement is on the 1st of July next following the member's 65th birthday. However, a member may normally elect to retire immediately on attaining age 65.

A member whose age plus pensionable service equals or exceeds 80 points may retire early and receive an unreduced pension and a bridge benefit.

A member may also retire early with a reduced pension at any time during the 10-year period preceding his normal retirement date. The reduction will be 0.5% for each month by which actual retirement precedes age 65.

With the consent of the University, a member may postpone his actual retirement on a year-to-year basis, but in no event shall he remain in service beyond the 1st of the month prior to attainment of age 69. He will continue to make contributions and his benefits under the Plan will continue to accrue until such postponed retirement date.

#### Contributions

Each member is required to contribute 3.5% of his regular annual earnings up to the Year's Maximum Pensionable Earnings and 5% of his regular annual earnings in excess of the Year's Maximum Pensionable Earnings.

Effective July 1, 1997, member required contributions will be limited to the lesser of:

- (a) the maximum amount permitted under the Income Tax Act in that calendar year; and
- (b) 250% of the maximum annual pension benefit payable under the Plan.

For the period from July 1, 2000 to June 30, 2003, 50% of the contributions required of each member shall be made on behalf of the member from the assets of the Plan.

#### Pension Benefits

The amount of annual pension payable to a member will be:

- (a) 1.4% of Best Average Salary up to the Average Year's Maximum Pensionable Earnings times years of pensionable service, plus
- (b) 2.0% of Best Average Salary in excess of the Average Year's Maximum Pensionable Earnings times years of pensionable service.

Best Average Salary means the annualised average of the 48 highest months of earnings while a Plan participant. Average Year's Maximum Pensionable Earnings means the prorated average Yearly Maximum Pensionable Earnings as defined in the Canada Pension Plan, in the same 48 months as are used to calculate Best Average Salary.

Pensions in payment will be increased from January 1st each year on a pro-rated basis (using the number of months the pensioner has been retired in the twelve months) by the excess over 4.5% of the average annual rate of return earned on the assets of the Plan over the previous five calendar years, subject to a maximum of that year's rate of increase in

#### The Contributory Pension Plan for Salaried Employees of McMaster University Including McMaster Divinity College

the Consumer Price Index. Effective July 1, 1997, if there is any year where the percentage calculated under the excess interest formula exceeds the rate of increase in the Consumer Price Index, the excess will be used to provide a supplementary increase to the pensions in pay for which the annual pension increase in any of the three previous years was based on the excess interest formula.

In addition, members on LTD will have their salary adjusted each July 1st by the percentage increase applied to pensions in payment. This increase will be applied from the later of July 1, 1990 or the July 1st following disability.

### **Bridge Benefits**

Faculty members who first attain 80 points between July 1, 1996 and December 31, 1996 and who elect to retire on December 31, 1996, will receive a bridge benefit equal to the greater of \$7,500 or \$249.29 per year of credited service. The bridge benefit is payable from the member's early retirement date and ceases at age 65 or death, if earlier.

Faculty members who first attain 80 points prior to July 1, 1996 and who elect to retire between July 1, 1996 and June 30, 1997 or who first attain 80 points between July 1, 1996 and December 31, 1996 and who elect to retire between January 1, 1997 and June 30, 1997, will receive a bridge benefit equal to \$249.29 per year of credited service. The bridge benefit is payable from the member's early retirement date and ceases at age 65 or death if earlier.

Staff members who retire at the request of the University between June 30, 1996 and December 31, 1996 and who have attained 80 points, will receive a bridge benefit equal to \$249.29 per year of credited service. The bridge benefit is payable from the member's early retirement date and ceases at age 65 or death, if earlier.

Effective July 1, 1997, members who retire early and have attained 80 points will receive a bridge benefit equal to \$19.00 per month per year of credited service accrued to June 30, 1996 to a maximum of 20 years of service. The bridge benefit is payable from the later of the member's early retirement date and age 60 and ceases payment on attainment of age 65 or death, if earlier.

#### Survivor Benefits

#### **Death Before Retirement**

On the death of a member prior to retirement, his beneficiary or estate is entitled to receive a death benefit equal to his required contributions accrued to December 31, 1986 accumulated with Net Interest on the Fund.

In addition, his beneficiary or estate shall receive the commuted value of the member's pension accrued after December 31, 1986, plus any required contributions made after December 31, 1986, accumulated with Net Interest on the Fund, in excess of 50% of the commuted value.

#### **Death After Retirement**

The benefit is payable for life, but guaranteed for seven years in any event. In the case of a member with a spouse, 50% of the benefit is continued to the spouse for life and at least the remainder of the guaranteed seven years' payments will be made.

Prior to July 1, 1997, the normal form of benefit was as described above with a five-year guarantee in place of the seven-year guarantee.

Alternative forms of pension are available in actuarial equivalent amounts and for members who have a spouse and who retire after December 31, 1987, the automatic form of pension will be an actuarially reduced benefit which continues 60% of the pension to a surviving spouse for life.

#### Termination Benefits

If a member terminates employment prior to retirement, he may elect to receive one of the following:

- (1) A refund of his Required Contributions, with Net Interest on the Fund.
- (2) A transfer of the greater of twice his Required Contributions plus Net Interest on the Fund and the commuted value of his deferred pension to another registered pension vehicle. Such a transfer may only be made when there is an agreement in writing that such monies will be paid in the form of deferred pension benefits payable at retirement in the event that such member terminates his membership in that

#### The Contributory Pension Plan for Salaried Employees of McMaster University Including McMaster Divinity College

subsequent pension arrangement at some future date, or that such monies will only be transferred to another registered pension vehicle which in turn can make the same guarantee.

(3) A deferred pension, payable at Normal Retirement Date, equal to the pension earned up to the date of termination.

After January 1, 1988, if the member has over 2 years of membership in the Plan, he may elect only (2) or (3) in respect of benefits earned after January 1, 1987.

If the member has attained age 45 and has 10 or more years of employment, he may elect only (2) or (3); or he may receive a return of contributions with interest prior to January 1, 1965 subject to the 5% withdrawal charge, plus benefits under (2) or (3) for service after January 1, 1965.



# **Employer Certification**

With respect to the report on the actuarial valuation of the *Contributory Pension Plan for Salaried Employees of McMaster University Including McMaster Divinity College*, as at July 1, 2002, I hereby certify that, to the best of my knowledge and belief:

- a copy of the official Plan documents and of all amendments made up to July 1, 2002, were provided to the actuary;
- the membership data provided to the actuary include a complete and accurate description of every person who is entitled to benefits under the terms of the Plan for service up to July 1, 2002; and
- all events subsequent to July 1, 2002 that may have an impact on the results of the valuation have been communicated to the actuary.

Date

Signed

Lilian Scime

Assistant Vice-President (Administration)

Name



# **History of Fund Yields**

The following table summarizes the yields on the invested Fund for the last 20 years:

Year	Yield Based on Book Value Including Investment Income but Excluding Realized Gains or Losses	Yield Based on Book Value Including Investment Income and Realized Gains or Losses %	Yield Based on Market Value Including Investment Income and Realized and Unrealized Gains or Losses %		
82-83	10.38	11.04	40.06		
83-84	7.50	13.42	(1.96)		
84-85	8.70	11.81	31.41		
85-86	8.20	12.17	24.70		
86-87	7.54	11.84	10.45		
87-88	7.65	10.85	1.28		
88-89	7.80	9.74	19.31		
89-90	7.83	8.88	0.23		
90-91	7.64	7.21	8.22		
91-92	7.71	9.74	10.51		
92-93	6.27	10.13	13.67		
93-94	6.04	11.24	2.75		
94-95	4.45	11.72	16.09		
95-96	6.55	12.56	13.67		
96-97	5.22	10.32	21.53		
97-98	6.57	16.68	15.38		
98-99	5.55	13.57	4.91		
99-00	2.08	16.47	9.32		
00-01	3.69	7.08	2.37		
01-02	3.33	4.14	(1.25)		



# **Review of Funding Basis**

In the previous sections we have individually noted the assumptions used in this valuation. While each is an important factor in determining the Plan liabilities and current service cost, the most significant elements are:

- the difference between the valuation rate of interest used prior to retirement and the rate of salary increase;
- the valuation rate of interest used after retirement;
- the assumed age of retirement;
- the assumed pattern of mortality; and
- the value placed on the fund's assets.

In addition, the maximum benefit, which can be paid from a Plan, is an important factor in the valuation. What follows is a description of the aforementioned factors.

### Difference Between Pre-Retirement Interest Rate and Salary Increase

As of the end of 2001, the average annual rate of return for a typical pension plan exceeded the average annual increase in the Canadian Wage and Salary Index by:

in the last 5 years	7.1%
in the last 10 years	8.6%
in the last 15 years	7.1%
in the last 25 years	6.9%
in the last 40 years	3.3%

The larger spreads in the 5, 10 and 15 year periods would indicate short-term fluctuations in a long-term trend. It would seem reasonably conservative to anticipate a return on the fund which yields about 2% per annum more than the average salary increases over the long term.

In this valuation, a 1.0% difference between the pre-retirement interest rate (6.5%) and the long-term salary increase assumption (5.5%) would therefore seem to be an appropriate assumption given that the 1% difference accounts for:

The long term historical trend

#### less

an allowance for pay increases reflecting promotion and merit.

A continued watch on the historical short term difference will be maintained to see if a reassessment is necessary in the future. As well, the short-term outlook on expected salary increases might suggest the reintroduction of a select salary scale in the future.

#### Post Retirement Valuation Interest Rate

The assumption of a yield of 4.5% per annum means that an allowance is being made in advance for the application of interest in excess of 4.5% per annum to provide for increases in pensions.

### Retirement Age

The retirement age assumption is based in part on experience at other Universities and in part on the advice of the staff at McMaster. Future experience will determine the appropriateness of the retirement assumption which is that 13% of people who satisfy the Rule of 80 will retire when first eligible and that all others will retire at 65. Since the introduction of the Rule of 80, experience gains and losses resulting from actual incidence of retirement different from assumed have been relatively small. However, a large cohort of members will be reaching the Rule of 80 within the next 5-10 years and a more detailed study of the retirement pattern this cohort is likely to exhibit would be advisable in order to avoid the possibility of large experience losses.

### Pattern of Mortality

Recent studies have indicated that there has been an improvement in longevity among pensioners. The current mortality table, the Group Annuity Mortality- 1983 reflects future increases in longevity and is deemed appropriate for the purposes of this valuation. Mortality experience has produced small but consistent losses. Continued monitoring of the appropriateness of this table is warranted.

#### Asset Valuation Method

The new asset valuation method provides more stability than the previous method and is more consistent with the development of a funding strategy which recognizes the long term nature of this pension plan.

#### Maximum Pension Limits

Maximum benefit limits must be included in any pension plan registered with the Canada Customs and Revenue Agency, and can only be increased with the approval of the Canada Customs and Revenue Agency.

#### The Contributory Pension Plan for Salaried Employees of McMaster University Including McMaster Divinity College

The current maximum dollar limit is set at \$1,722.22 per annum and is scheduled to increase in line with changes in the average wage commencing in 2005.

It is considered appropriate and prudent to recognize these future increases and to incorporate these provisions as part of the valuation.

			•	