




## McMaster University Training Matrix - Corporate

 McMaster University	Training Frequency (may be more frequent as per OH&S guidelines)	Academic & Administrative (Including Grad Students)	Faculty (with Laboratory Research)	Faculty ( <b>without</b> Laboratory Research)	Laboratory (all laboratory occupants)	Library	Supervisors / Senior Managers	Stores (ABB Stores / Health Sciences Store)
Accident Investigation	3 yr						X	
Asbestos Awareness	5 yr	X	X	X	X	X	X	X
Autoclave Basics	Once		⊗		⊗		⊗	
JHSC Certification (Part 1&2)	Once	JHSC Members Only						
Basic Electricity	Once				⊗			
Biosafety Update	Annually		⊗		⊗		⊗	
Chemical Handling & Spills	3 yr		X		X		⊗	X
Confined Spaces	Once	Selected Staff Before Use						
Controlled Goods	Once	Selected Staff Before Use						
Core Biosafety	Once		⊗		⊗		⊗	
COVID-19 Awareness*	Once	X	X	X	X	X	X	X
Defensive Driving (required if using McMaster Vehicle)	3 yr	⊗	⊗	⊗	⊗	⊗	⊗	⊗
Due Diligence	3 yr	Supervisors						
Ergonomics	5 yr	X	X	X	X	X	X	X
Fire Safety/Fire Safety HSC **	3 yr	X	X	X	X	X	X	X
Fire Warden	Once	Fire Wardens as Appointed						
First Aid (Standard)	3 yr	Selected Staff from All Areas						

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Forklift	3 yr	Selected Staff Before Use						
Gas Cylinder	Once		⊗		⊗		⊗	
Golf Cart Safety	5 yr	⊗	⊗	⊗	⊗	⊗	⊗	⊗
Health & Safety Orientation	Once	X	X	X	X	X	X	X
Heat Stress	3 yr	Open to All Staff						
Hydrogen Fluoride	3 yr		⊗		⊗		⊗	
Indoor Air Quality	Once	Open to All Staff						
JHSC Certification Refresher	3 yr	JHSC Members Only						
Ladder Safety	Once		⊗		⊗	⊗	⊗	⊗
Laser Safety	3 yr		⊗		⊗		⊗	
Lock Out / Tag Out	3 yr		⊗		⊗		⊗	
Machine Guarding Awareness	3 yr		⊗		⊗		⊗	
Mould Awareness	Once	Open to All Staff						
Nanotechnology	Once	⊗	⊗	⊗	⊗	⊗	⊗	⊗
Noise Awareness	Once	All Staff where hearing protection is required						
Property Protection	Once	Open to All Staff						
Radiation Safety Awareness	Once		⊗		⊗		⊗	

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Respirator Fit Testing	Yearly		⊗		⊗		⊗	
Slips, Trips & Falls	5 yr	X	X	X	X	X	X	X
Transportation of Dangerous Goods	3 yr		⊗	⊗	⊗		⊗	X
Violence & Harassment Prevention in the Workplace	3 yr	X	X	X	X	X	X	X
WHMIS 2015 ~	5 yr	X	X	X	X	X	X	X
Working at Heights	3 yr	All Faculty and Staff if working at heights						
Workplace Inspections	Once	Open to All Staff						

**Legend**

- X Mandatory
- \* Mandatory if currently working on campus or before your return to campus for work purposes.
- ⊗ Required if working with the hazard or supervising staff who work with the hazard
- \*\* If you are located in the Hospital Hosted Location you must complete fire safety for HSC and annual updates
- ~ As New products, equipment and technology take place training is required

**All training to be completed as soon as practicable upon hire and prior to working with hazard.**

**Supervisors may request at their discretion the worker to complete refresher training of the current health and safety courses offered by the University on a more frequent basis as is deemed necessary, ie. conditions change, new information or hazards are introduced.**

**Supervisors please note RMM #300 (Safety Training & Orientation) all undergraduate students (and placement students) shall have safety orientation training prior to commencing labs**