



McMaster University Training Matrix - Corporate

	Training Frequency (may be more frequent as per OH&S guidelines)	Academic & Administrative (Including Grad Students)	Faculty (with Laboratory Research)	Faculty (without Laboratory Research)	Laboratory (all laboratory occupants)	Library	Supervisors / Senior Managers	Stores (ABB Stores / Health Sciences Store)
Accident Investigation	3 yr						X	
Asbestos Awareness (being replaced with SAFE Training)	5 yr	X	X	X	X	X	X	X
Autoclave Basics	Once		⊗		⊗		⊗	
JHSC Certification (Part 1&2)	Once	JHSC Members Only						
Basic Electricity	Once				⊗			
Biosafety Update	Annually		⊗		⊗		⊗	
Chemical Handling & Spills	3 yr		X		X		⊗	X
Confined Spaces	Once	Selected Staff Before Use						
Controlled Goods	Once	Selected Staff Before Use						
Core Biosafety	Once		⊗		⊗		⊗	
Defensive Driving (required if using McMaster Vehicle)	3 yr	⊗	⊗	⊗	⊗	⊗	⊗	⊗
Due Diligence	3 yr	Supervisors						
Ergonomics (being replaced by SAFE Training)	5 yr	X	X	X	X	X	X	X
Fire Safety (being replaced by SAFE Training)	3 yr	X	X	X	X	X	X	X
Fire Safety HSC **	Annually	X	X	X	X	X	X	X
Fire Warden	Once	Fire Wardens as Appointed						
First Aid (Standard)	3 yr	Selected Staff from All Areas						
Forklift	3 yr	Selected Staff Before Use						

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Transportation of Dangerous Goods	3 yr		⊗	⊗	⊗		⊗	X
Violence & Harassment Prevention in the Workplace	3 yr	X	X	X	X	X	X	X
WHMIS 2015 ~	5 yr	X	X	X	X	X	X	X
Working at Heights	3 yr	All Faculty and Staff if working at heights						
Workplace Inspections	Once	Open to All Staff						

Legend

X Mandatory

* Mandatory if currently working on campus or before your return to campus for work purposes.

⊗ Required if working with the hazard or supervising staff who work with the hazard

** If you are located in the Hospital Hosted Location you must complete fire safety for HSC and annual updates

~ As New products, equipment and technology take place training is required

All training to be completed as soon as practicable upon hire and prior to working with hazard.

Supervisors may request at their discretion the worker to complete refresher training of the current health and safety courses offered by the University on a more frequent basis as is deemed necessary, ie. conditions change, new information or hazards are introduced.

Supervisors please note RMM #300 (Safety Training & Orientation) all undergraduate students (and placement students) shall have safety orientation training prior to commencing labs