

Job Description for Temporary, Casual or Interim Positions

Job Title	Research Assistant II		
Interim Job Code	INT015	Pay Grid	Temporary
Student Work Program Job Code	WPS015	Pay Grade	Level 2

Job Summary

Provide support to research projects including the collection of data and basic data analysis. Work is performed under general direction and guidance.

Accountabilities

1. Work with the Research Coordinator and/or Principle Investigator to gather and compile data.
2. Assist in the documentation of research protocols.
3. Apply established research methodology to ensure all research material is handled in accordance with established protocols, policies and procedures.
4. Record and maintain accurate records.
5. Conduct literature searches to support research project.
6. Seek guidance and direction from Research Staff or Manager.

Qualifications

Education: Completed or currently enrolled in a relevant post-secondary program.

Experience: Prior experience in a research environment or related coursework.

Working Conditions

- Work is performed under close supervision.