

Job Description for Temporary, Casual or Interim Positions

Job Title	Tour Guide		
Interim Job Code	INT047	Pay Grid	Temporary
Student Work Program Job Code	WPS047	Pay Grade	Level 1

Job Summary

Serves as Tour Guide for visitors to McMaster. Follows established script when conducting tours.

Accountabilities

1. Deliver comprehensive tours to a variety of individuals.
2. Answer routine inquiries and provide detailed information regarding campus and programs.
3. Provide directed support for office operations and events.

Qualifications

Education: High school diploma or equivalent

Experience: Previous customer service experience in work or volunteer capacity is preferred.

Working Conditions

- Exposure to outdoor elements when performing tours
- Prolonged periods of standing and walking