

Job Description for Temporary, Casual or Interim Positions

Job Title	Field Research Assistant		
Interim Job Code	INT062	Pay Grid	Temporary
Student Work Program Job Code	WPS062	Pay Grade	Level 2

Job Summary

Responsible for conducting in-person and/or telephone interviews with study participants in the community to collect data for an established research project.

Accountabilities

1. Explain the research study, following prescribed scripts, to potential participants and obtain informed consent.
2. Ensure forms and records have been thoroughly and properly completed.
3. Schedule interviews and/or focus groups with participants.
4. Conduct structured interviews with study participants using prescribed scripts and forms.
5. Collect data and enter into standard data collection forms.

Qualifications

Education: Completed or currently enrolled in a relevant post-secondary environment

Experience: 6 months of relevant experience

Working Conditions

- Typical office environment
- Some work may be conducted in a hospital or patient home setting
- Work is completed under general direction and immediate guidance is available

Exclusions

- Does not conduct cognitive testing with study participants