

## Job Description for Temporary, Casual or Interim Positions

<b>Job Title</b>	Student Ambassador		
<b>Interim Job Code</b>	INT071	<b>Pay Grid</b>	Temporary
<b>Student Work Program Job Code</b>	WPS071	<b>Pay Grade</b>	Level 3

### Job Summary

As a representative for McMaster and the designate program, the Ambassador will participate in and present information at recruitment events. This will include assisting in the preparation of recruitment materials and participating in the department's recruitment committee.

### Accountabilities

1. Present information at on and off campus recruitment events, including higher education conferences and career fairs.
2. Act as a spokesperson for McMaster and the designate program.
3. Contribute to the development of recruitment communication strategies and related objectives.
4. Develop promotional materials to assist in the recruitment activities of the department.
5. Host visiting groups for onsite events.
6. Attend and participate in recruitment committee meetings.
7. Perform other duties of a similar nature, as required.

### Qualifications

**Education:** Currently enrolled in a relevant post-secondary program.

**Experience:** No prior experience required.

### Working Conditions

- Travels to various off campus recruitment events.
- Prolonged periods of standing during recruitment events.