

Job Description for Temporary, Casual or Interim Positions

Job Title	Educational Research Assistant		
Interim Job Code	INT076	Pay Grid	Temporary
Student Work Program Job Code	WPS076	Pay Grade	Level 2

Job Summary

Provide support and contributions to pedagogical research projects or course/curriculum (re)design efforts. Work is performed under general direction and guidance, and might include the collection of data, basic data analysis or contributions to the development/review of course or program materials.

Accountabilities

1. Assist in the development of research protocols and/or instructional materials
2. Work with faculty/staff partners or project leads to gather data, perform basic data analysis, and compile reports
3. Apply established research methodology or pedagogical principles to ensure sound project design and delivery
4. Record and maintain accurate records.
5. Conduct literature searches to support the research or course/curriculum development project.
6. Seek guidance and direction from project faculty/staff and provide information and advice as appropriate.

Qualifications

Education: Completed or currently enrolled in a relevant post-secondary program.

Experience: Prior experience in a research environment or related coursework would be an asset.

Working Conditions

- Work is performed under general guidance and direction