Job Description for Temporary, Casual or Interim Positions

Job Title	Course Developer		
Interim Job Code	INT097	**Pay Grid**	Temporary
Student Work Program Job Code	WPS097	**Pay Grade**	Level 4

Job Summary

Responsible for applying learning pedagogy and industry expertise to the development of an University course.

Accountabilities

1. Develop module topics through consultation with Faculty Leads.
2. Develop supplementary topics through consultation with Subject Matter Experts (industry, government, etc.).
3. Complete research on identified topics to develop content for course modules.
4. Develop and administer surveys to determine course content, delivery methods, etc.
5. Assist with development of a student evaluation plan.
6. Develop the courses Project module in conjunction with faculty members.

Qualifications

Education: Completed post-secondary degree in a related field.

Experience: Curriculum development experience, considered an asset.

Working Conditions

- Typical office environment.
- Work is performed independently.

Date Revised: March 26, 2018