

# Fundamentals of Effective Supervision



## Are you new to supervising and managing others?

This course presents the fundamentals of effective supervision (communicating, leading, delegating) with special emphasis on people issues and tasks for first-time supervisors.

### Course Contents

- A model of situational leadership: when to delegate, direct, coach, or support.
- How to build effective teams and how to assess your own team.
- How to manage the performance of both top performers and underperformers.
- How to make effective decisions, follow through, take action, and get results.

### Additional Features

- Self-guided workbooks for completing offline.
- Resources for continued learning.
- Course certificate can be printed following successful completion of course learning quiz.



Estimated time to complete this course is 2 hours (60 minutes online; 60 minutes of printed workbook material).

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NOW!**

Enrollment may be covered by your benefit plan employee assistance services. Our website will help you determine this. To register, learn more about this course or learn about other courses we offer, visit Member Services at [www.homewoodhealth.com](http://www.homewoodhealth.com).