Daily Check-In and COVID-19 Positive Case Reporting Requirements for Students and Learners Attending Placements, Labs, or Classes In-Person

Purpose

This document is provided to give instructions to Students and Learners attending placements, labs, or classes in-person about their Daily Check-In requirements and steps to take to report if they have tested positive for COVID-19.

Materials should be read in conjunction with the Back to Mac webpages.

Table of Contents

Purpose.............................................................................................................................................. 1
Daily Check-In: MacCheck Digital Tool........................................................................................... 2
If your Daily Check-In results are NOT CLEARED ........................................................................ 2
If you test preliminary positive for COVID-19 at any time (Rapid Test): ...................................... 3
If you test confirmed positive for COVID-19 at any time (PCR Test): .......................................... 3
Notification ....................................................................................................................................... 4
Learners in Clinical and Workplace-based Placements .................................................................... 5
Daily Check-In: MacCheck Digital Tool

This section sets out Student and Learner Responsibilities when attending placements, labs, or classes In-Person

1. Complete the Daily Check-In using the MacCheck Digital Tool no more than 1 hour before coming to a McMaster University site to receive clearance to attend.
   - This also applies to students and learners at a host clinical or workplace-based placement site. Please see the additional details below.
   - To receive clearance to attend a McMaster site, you will need to pass the Daily Check-In and have uploaded to the MacCheck Digital Tool proof that you are fully vaccinated against COVID-19, or:
     - Have a University approved vaccination exemption due to a protected human rights ground and an established accommodation plan, or
     - Only until October 17, 2021, have attended one of the Asymptomatic McMaster COVID-19 Onsite Testing Centres and received a negative testing result within the past 72 hours, and
     - Have completed McMaster COVID-19 Vaccination Training within 72 hours of attending a McMaster site on or after September 7, 2021.

2. Complete the COVID-19 Awareness Training before attending placements, labs, or classes in person the first time. The COVID-19 Awareness training has been uploaded into Avenue to Learn for all active students.

3. Follow any other site-specific screening and reporting requirements.

If your Daily Check-In results are NOT CLEARED

1. Do not attend McMaster locations in-person.

2. Complete the Ontario COVID-19 self-assessment tool. Follow the recommendations provided to you by the Ontario COVID-19 self-assessment tool or Public Health, or those of your health care provider.

3. Return to in-person learning if you did not test positive for COVID-19, you may return to in-person learning after you complete the isolation period and testing recommended by the Ontario COVID-19 self-assessment tool or Public Health or your healthcare provider, and you no longer have a fever and symptoms are improving for at least 24 hours.
If you test **preliminary positive** for COVID-19 at any time (Rapid Test):

If you attended one of the [Asymptomatic McMaster COVID-19 Onsite Testing Centres](#) and received a positive test result from your rapid antigen test (Rapid Test), this is considered a **preliminary positive** result and must be confirmed by a laboratory polymerase chain reaction (PCR) test within 24 hours.

1. Report your preliminary positive results using the COVID-19 Positive Case Reporting Tool in Mosaic. The reporting tile is on the Mosaic home page.

2. You must attend the **Student Symptomatic Testing Centre** on campus (Location: Les Prince Hall, Room 109) within 24 hours to receive a follow-up polymerase chain reaction (PCR) test (call ext. 27700 to book an appointment).
   - On the weekend when the Symptomatic Testing Centre on campus is closed, please attend a COVID-19 testing site in the community.
   - In Hamilton, you can book a test online at [www.hamiltoncovidtest.ca](http://www.hamiltoncovidtest.ca). Check your local Public Health’s website for community testing information.

3. If you have been attending virtual classes and are feeling well enough, please continue to attend classes virtually. If you are not well enough to participate in virtual classes, follow any standard methods for absence reporting as per University and Faculty protocols.

4. In addition to the above:
   - **For students who live in residence**: please contact your Residence Life Area Coordinator and follow all further instructions as part of your Residence Agreement.
   - **For students who do not live in residence**: you must stay at home and self-isolate until you receive your PCR test results.

5. In order to return to in-person learning following a preliminary positive COVID-19 test, clearance through the Student Wellness Centre is required.

If you test **confirmed positive** for COVID-19 at any time (PCR Test):

If you attended the Student Symptomatic Testing Centre on campus or other community-based testing centre and received a positive test result from your polymerase chain reaction (PCR) test, this is considered a confirmed positive result.

1. Report your confirmed positive results using the COVID-19 Positive Case Reporting Tool in Mosaic. The reporting tile is on the Mosaic home page.

*Updated as of September 7, 2021*
IMPORTANT NOTE: You do not need to complete this step if you reported a preliminary positive result, which has now become a confirmed positive. In this case, you can contact the Student Wellness Centre directly at 905-525-9140 x27700 to provide the update.

2. If you have been attending virtual classes and are feeling well enough, please continue to attend classes virtually. If you are not well enough to participate in virtual classes, follow any standard methods for absence reporting as per University and Faculty protocols.

3. You will be contacted by the Student Wellness Centre to follow up on your report and review dates of required self-isolation, return to in-person learning, any medical documentation required, medical leaves and accommodation needs.

4. In order to return to in-person learning following a confirmed positive COVID-19 test, clearance through the Student Wellness Centre is required.

Notification

When the University is notified that a student, faculty member or staff member reports a preliminary or confirmed case of COVID-19, enhanced cleaning and disinfection of the affected area(s) will be completed in compliance with Public Health guidelines.

- Public areas where a person has passed through and spent minimal time (such as corridors) do not need to be specially cleaned and disinfected.
- A prompt enhanced cleaning of areas of prolonged contact will be completed.

NOTE: the affected space (not the entire building) may need to be closed for a period of time until cleaning is completed.

Should there be a confirmed COVID-19 case in the McMaster community, Public Health will do contact tracing to identify individuals that may have been in close contact and may be at risk. Public Health will contact those individuals directly.

Whether or not there is a confirmed case, faculty, staff and students should always be vigilant and continue to self-monitor for symptoms using the MacCheck Digital Tool.
Learners in Clinical and Workplace-based Placements

**Check-in/Screening:** Learners participating in clinical or other workplace-based placements should complete the screening tool provided by the workplace or site and follow the guidelines with respect to in-person attendance.

- For learners who are attending placements, labs, or classes at a clinical or other workplace with an alternate screening tool in place, there is no need to also complete the MacCheck Digital Tool.

**Positive COVID Test:** In the case of a positive COVID-19 test: learners will need to report as per protocols at both their placement/host site and the COVID-19 Reporting Tool in Mosaic (see above).

- When learners are contacted by the Student Wellness Centre (SWC), they should disclose if they are attending a clinical or other workplace-based setting, or at a McMaster site, or both.
- Learners who are feeling well enough should work with their education program and/or placement/host site to determine if remote options are available to continue the placement.

**Return to Work/Placement:** Learners should follow placement/host site guidelines for return to placement (when they exist):

- Learners need to be aware that placement organizations/sites may allow students to return to work/placement while continuing to require ongoing self-isolation in the community/home.
- Where no guidelines exist at the placement/host site, learners on placements should follow Public Health guidelines.
- If requested, SWC will provide a letter indicating the learner is ready for clearance for return to placement/in person learning, in accordance with Public Health guidelines.
- The letter from SWC may be required for return to learning at a McMaster site, depending on program requirements.