

Electronic Delivery of Annual Pension Statements

Active Members of the Contributory Pension Plan for Salaried Employees of McMaster University Including McMaster Divinity College 2000 (“Plan”)

McMaster University is pleased to announce that starting December 2021, Active Plan Members will begin to receive their annual pension statements electronically and will be defaulted to this method for future statements. Members will continue to have the benefit of securely viewing, downloading or printing their statements from the Pension Portal at any time.

Benefits of the paperless option:

- Easily and securely access annual pension statements online and at the convenience via the Pension Portal
- Receive an email notification, sent to the McMaster University email address, when the statement is available for viewing in the Pension Portal
- Avoid delays with Canada Post and eliminate the risk of lost or stolen mail
- Environmentally friendly

Changing the Annual Statement Delivery Option:

By doing nothing, the default distribution method will remain electronic year over year. To change the distribution method to ‘Mail’ Members must follow the steps below:

- Access the Pension Portal by logging into Mosaic and clicking on Employee Self Service. Click on the Pension Portal tile and input MACID and password to log in.
- In the Pension Portal, go to the “My Profile” section and select “Personal Information”.
- Select “Change” under the “Annual Statement Delivery” section.
- Change the default method from “*Online*” to “*Mail*” as the preferred delivery method, and “Ok” on the confirmation pop-up.
- Press “Save”.

Changes to the distribution method must be made no later than November 15th for that year’s pension statement delivery.

Active Members of the Hourly Pension Plan, Original Pension Plan, and Clinical Faculty Members who participate in Salaried Plan 2000 will continue to receive their pension statements via mail.