

Unifor Unit 1 Job Evaluation Committee – Request for New Members

The Unifor Unit 1 Job Evaluation Committee is a long-standing committee that is staffed by volunteers from the TMG community and whose purpose is to evaluate jobs included in Unifor Unit 1.

The University is seeking 2 to 3 members of TMG to fill upcoming vacancies on the Unifor Unit 1 Job Evaluation Committee. Members are appointed on a 3-year term, subject to renewal. The Committee meets on a biweekly basis on Thursday afternoons to ensure that requests for evaluation are completed within a reasonable time. New members will receive training in the application of the job evaluation plan.

Responsibilities:

The Unifor Job Evaluation Committee exists to maintain the integrity of the job evaluation system by ensuring consistent application of the Job Evaluation Plan (the “JE Plan”) to all positions in Unifor, Local 5555, Unit 1.

The responsibilities of the Committee include:

- The evaluation of new jobs
- The re-evaluation of existing jobs
- The consideration of evaluation reviews
- The periodic review of existing jobs

The Committee consists of members from TMG and is facilitated by members of Human Resources Services.

Eligibility Criteria:

- Currently hold a position that is in TMG;
- Possess a strong overall knowledge of your respective area and the University as a whole;
- Possess analytical skills that enable you to assess and understand jobs;
- Have an interest in the job evaluation process;
- Committed to maintain the confidential Committee deliberations;
- Ability to set aside personal interests and assess information in a fair and unbiased manner; and
- Be available to review committee materials in preparation for the meetings and to regularly attend Committee meetings.

Application Process:

To apply, please send an email explaining why you are interested in becoming a member of this Committee to the Senior Manager, Total Rewards to yukelic@mcmaster.ca. The deadline for submission is May 17, 2021.

The job evaluation committee benefits from having TMG members with a range of experience from different roles and areas of the University to ensure committee discussions reflect a broad knowledge base of University operations and understanding of the types of roles within TMG.