Your Path to Great Savings!
Step by Step Guide to Creating Your Account
What we cover in this Step by Step

• HOW TO CREATE YOUR ACCOUNT
  • Inviting family members

• DOWNLOADING THE MOBILE APP

• NAVAGATING THE MOBILE APP

• NAVAGATING THE DESKTOP VERSION
  • Redeeming Perks
  • Favouriting Perks
  • Suggest-A-Perk

• HOW TO CONTACT US FOR ASSISTANCE
CREATING YOUR ACCOUNT

Step 1: Log on to: mcmaster.venngo.com

Step 2: Authenticate Account
- Select “create account”
- This will direct you to the page below and fill out all the fields

Note: the username must be unique and the site will notify you if what you selected is already in use. Try a personal email address / member number as your account name, they are always unique!

Click “Continue”…and be walked through a series of steps to complete your set up
Step 3: Confirm your personal information

Keep your information up-to-date, in case we need to follow-up regarding any questions you may have or support you may need.

Step 4: Set up your location - delete any default addresses by entering your work or home address to see the perks available in your specific area.

**You can add additional locations at any time through ”Settings” after your account is setup.

Note: Google maps may default to the nearest location to the one you entered and may not be the exact address you entered.
Step 5: Sign up to receive E-Newsletters from us.
(You can unsubscribe at any time!)

Step 6: Invite your family members (up to 5)
Step 7: Read and agree to the terms and conditions by checking the box

You have completed setting up your account!
DOWNLOADING THE MOBILE APP

Step 1: (for iPhone users) visit the App Store  
(for Android users) visit Google Play

Step 2: Search “Venngo” in the search bar
Step 3: Download the app (it looks like this).

Step 4: Once download, open the app and use your unique username and password to login.
NAVAGATING THE MOBILE APP

Once logged in, you’ll be brought to the homepage. Here you can search for perks by category, location, favourites and even by name.

By choosing a “category”, “perks nearby” or “favourite” they will be displayed as a list that you can scroll through. Clicking on a perk will allow you to view details of the perk, the locations the offer is available and also the redemption methods offered.

TIP!!
Swiping left allows you to:
1) Make a perk your favourite.
2) View other locations where this perk is available.
Redeeming a perk can be done in multiple ways. All of these ways are determined by the perk owner themselves and they are outlined within the individual perk. These are some samples of the ones you would see.
NAVAGATING THE DESKTOP VERSION

- Home Button
- Filter by:
  - all
  - new
  - expiring soon
- Scroll through buttons
- 3 places you can click to view the perk
- Add a perk to Your favourites
- Estimated value of perk / discount
- Shopping cart
- Settings
- Favourites
- Sign out
- Display perks by distance
- Search for perks by name, category or by location
Finding Perks
When a category is chosen, you have the ability to further focus your search.

Redeeming Perks
Online, In-Store, Telephone, Email are the most common redemption methods you will see. (The redemption methods are determined by the merchant.)
Favouriting Perks
Make a favourite perk more easy to find – add it to your “favourites”

- On the home page by clicking the 🎃

- Within the perk itself
Suggest-A-Perk
Can’t find what you’re looking for…let us know!

- Find the link within a perk

- At the bottom of the home page
Both links will bring you to this page. Please fill in as much of the information that you can and press submit. Our team will reach out to see if we can get them on our platform.

suggest a perk

Is there a place where you love to shop, eat or get pampered? Wish they would offer a great perk for you and your co-workers? Here is your chance to let us know about them. Provide us with some information below and let us talk to them about providing a perk.

choose one of the categories

contact first name

contact last name

business name

business address

city

postal/zip code

province/state

telephone

email

website

other notes

submit
CONTACT US

Need help? Have questions?
Contact our support team by phone or email
Mon-Fri 9:00am-5:00pm EST
support@venngo.com
1.866.383.6646