

PLEASE READ THE FOLLOWING CAREFULLY

By clicking the "I Accept" button below I, the user of this McMaster University ("University") Daily Active Screening and Proof of Vaccination Reporting MacCheck Digital Tool, or if the user is under the age of 18, the parent or guardian of the user, agree and consent to the following terms and conditions.

If I do not agree nor consent to the following terms and conditions, I understand that I must click the "I Decline" button.

The World Health Organization (WHO) classified COVID-19 as a pandemic on March 11, 2020. To reduce the spread of COVID-19, the University has put in place measures to protect the health and safety of the University community ("Health and Safety Program"). Information about the Health and Safety Program can be found here: <https://covid19.mcmaster.ca/updates/>.

This MacCheck Digital Tool is an important element of the University's Health and Safety Program, which we use to:

- a. Collect and validate daily active screening declarations provided by Students, Staff, and Faculty members who wish to access the University's campus and facilities, in accordance with the **COVID-19 Requirements for Employees / Students Policy** (the "Policy") (please refer to the Policy for the definitions of "Students", "Faculty" and "Staff").
- b. Collect and validate proof of vaccination provided by Students, Staff, and Faculty who want or need to access the University's campus and facilities, in accordance with the Policy;
- c. Provide information to Students, Staff and Faculty about rapid testing options and COVID-19 vaccination, as well as information about appropriate resources, supports, and accommodations;
- d. Validate whether Students, Staff and Faculty are cleared to attend the University's campus and facilities; and
- e. Enable the University and all community members to take appropriate precautionary measures to protect the health and safety of the University community.

Any information you provide via MacCheck Digital Tool will only be used to administer the Health and Safety Program as described in more detail below. No health care is provided to you with your use of the MacCheck Digital Tool or as a result of the information you provide the University.

For University Students:

1. By clicking below and using the MacCheck Digital Tool, you authorize the University's Validation Team, reporting to Human Resources Services, to:
 - a. Collect personal information related to risk factors associated with COVID-19, through a Daily Active Screening;
 - b. Collect personal information related to your COVID-19 vaccination status, including proof of vaccination such as the Receipts of Dose Administration provided by the Ontario Ministry of Health;
 - c. Validate the Daily Active Screening and proof of vaccination that you upload into the MacCheck Digital Tool;
 - d. Provide you with information about rapid testing options and COVID-19 vaccination, if you choose not to provide proof of vaccination;
 - e. Provide you with information about appropriate resources, supports, and accommodations, if you choose not to provide proof of vaccination;
 - f. Provide you with clearance to access the University's campus and facilities in-person, or advise if you are not permitted to attend; and,

7. The information that you provide via the MacCheck Digital Tool and any information provided in any follow up with the University's Validation Team may be shared with the following individuals, only if required and only for the purposes of fulfilling their responsibilities relating to the health and safety of the University community:
 - a. Your employment supervisors (leaders in your organizational hierarchy will see only whether you are cleared to attend the University's Campus and Facilities, for the purpose of meeting their accountabilities under the Policy in keeping with the internal responsibility system);
 - b. The University's Validation Team, reporting to Human Resources Services, and designated persons in Human Resources Services, (to assist in uploading information into the Tool as needed, to validate the proof of vaccination that you upload into the Tool, to validate Daily Active Screening, and to ensure compliance with the Policy);
 - c. Employee & Labour Relations, as well as your employment supervisor (to administer the Policy, which may include facilitating leaves of absence or cessation of employment on or after October 18, 2021); and
 - d. Placement or healthcare organization (where such Placement or healthcare organizations require proof of vaccination receipts by law, provincial order or directive). This will involve a direct transfer of proof of vaccination to the Occupational or Employee Health and Safety Office, the Credentialing Office, and/or Learner Affairs or equivalent, whichever is responsible for oversight of COVID-related personal information at the Placement Organization.
8. Daily Active Screening results will indicate the time and date that you successfully completed the questionnaire. These results will only be accessible to the individuals, and for the purposes, listed above.
9. The University will retain the information that you provide via the MacCheck Digital Tool and any information provided in any follow up with the University's Validation Team within the MacCheck Digital Tool Secure Storage (electronic). Information will be retained per university document storage, security and retention guidelines, with access restrictions in place. Proof of Full Vaccination will be retained as long as necessary to administer the program outlined in the University's Vaccination Policy plus any applicable limitation period under the Limitations Act, R.S.O. 1990.
10. For any questions related to the information that you are providing via the MacCheck Digital Tool, please contact: the University's Validation Team at vacc@mcmaster.ca

I understand and affirm the following:

- **It is not mandatory for me to use the MacCheck Digital Tool and I have the option to provide my proof of vaccination by submission of hardcopy receipt and signed consent form to the University's Validation Team (in sealed envelope to GH304)**

These hardcopies will be digitized by the Validation Team or designated person in Human Resources and uploaded to the MacCheck Digital Tool for secure review and storage as outlined above.

- **I may not be permitted to access the University's campus or facilities if I do not provide proof of vaccination by any means, or seek and obtain an exemption from the University on the basis of a substantiated human rights ground;**
- **I may revoke my consent at any time by providing a signed, dated, written statement of revocation to the Vaccine Validation Team (vacc@mcmaster.ca);**
- **It is my responsibility to inform myself of any risks of COVID-19 vaccinations and I have done so in conjunction with my health practitioner or have freely chosen not to do so;**

- **While the University has required that I provide proof of vaccination to access its campus and facilities, I have made an informed and voluntary decision to receive such vaccination;**
- **The information I provide in the MacCheck Digital Tool is and will be accurate; and**
- **I may be subject to disciplinary action if the University determines that the information I provide is not accurate. The information I have submitted will be relied upon for any such action.**

Where the user/individual is over the age of 18:

I am over the age of 18 and confirm that I have read and understood the above terms and conditions and, by clicking the "I Accept" button, I agree to provide my consent to the collection, use and disclosure of the information I share as described in this consent.

Where the user/individual is under 18 years of age (to be completed by a parent or guardian):

I confirm that I have read and understood and explained to the user of the MacCheck Digital Tool the above terms and conditions and, by clicking the "I Accept" button, I agree to provide my consent to the collection, use and disclosure of the information described in this consent, which information is being collected from the user of the MacCheck Digital Tool.

Version Dated: September 3, 2021