

HOW TO REGISTER FOR THE MANDATORY TA TRAINING MODULES

As a CUPE Local 3906, Unit 1 employee, you are required to complete 5-hours of mandatory training that will include instruction on topics in pedagogy and anti-oppression. The training program will include a module on Anti-Oppression (2-hours) and TA Professionalism, Rights, and Responsibilities (1-hour). The additional 2-hours of training will be selected from a menu of centrally offered elective workshops outlined in Avenue to Learn.

This mandatory training is separate from, and in addition to, other training that you are expected to complete as part of your employment, which may include general TA orientations, institution-wide mandatory health and safety training, and assignment-specific health and safety training that may be required by your Employment Supervisor.

You are expected to complete the TA training program within the first 2 weeks of the start of your appointment and you are required to complete this 5-hour paid TA training once as a member of the CUPE Local 3906, Unit 1 bargaining unit.

The following is to provide you with some assistance with registering for the TA training program.

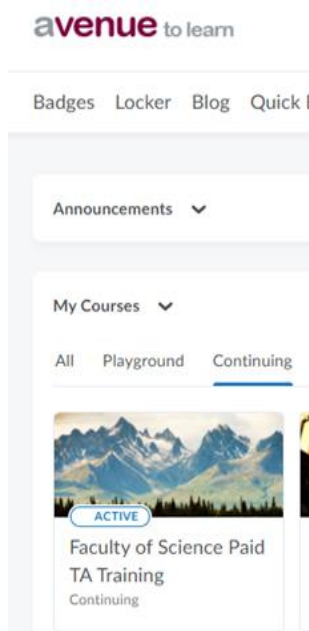
1. Registration for the Mandatory TA Training can be found in [Mosaic](#) through the **Regulatory Training Tile** on the homepage similar to the Health and Safety training registration.



2. From the list that appears select the appropriate Mandatory TA Training according to your Faculty/Department (e.g., Engineering Paid TA Training).

Description
Arts&Science Paid TA Training
Business Paid TA Training
Engineering Paid TA Training
Humanities Paid TA Training
Health Sciences Paid TA Train
Science Paid TA Training
Social Sciences Paid TA Train

- After registering for the training in Mosaic, the training workshops will be available for completion in [Avenue to Learn](#). Please note that if the Mosaic registration is completed between 9am and 7pm, the training workshops will be available in Avenue to Learn within 15 minutes.
- In Avenue to Learn under the “**Continuing**” tab under the “**My Courses**” section you will find the Mandatory TA Training course.



- Within one business day after successful completion of all the required training workshops, your completed status will appear in Mosaic.

Training Summary

Select the Internal Training Course Name to view Details.

Internal Training

Course Name	Course Start Date	Course End Date	Status
Professor Hippo-on-Campus	01/21/2022	01/21/2022	Enrolled
Engineering Paid TA Training	09/30/2021	09/30/2021	Completed

For additional information on the TA training program please visit the [Mandatory TA Training website](#).